



Universal Education

Be a transformational educator
Join us @ Universal

We are a leading Educational Group growing exponentially, having 23 campuses and presence in **Mumbai, Thane, Nashik, Aurangabad, Bengaluru, Trichy, Sharjah & Dubai.**

Our **IB, CAIE, ICSE** and **ISC** Schools in **Mumbai & Thane** invite experienced and qualified professionals to join their team from the Academic session **2019-20 commencing in March 2019 (IBDP commencing in July 2019)**.

- **Academic Co-ordinators**
Primary / Secondary
IB-(PYP / DP / CAS / TOK) / CAIE / ICSE / ISC
(Job Code: CRD)
- **Pre-Primary Co-ordinators**
(Job Code: PPC)

- **IBDP Teachers** (Job Code: IBT)
English / French / Spanish / Hindi
Mathematics / Physics / Chemistry / Biology /
Computer Science / Environmental Systems
and Societies / Psychology
Business Management / Economics / ITGS /
Visual Arts / TOK

- **Secondary Subject Teachers**
(Job Code: SST)
English / Hindi / Marathi
Mathematics / Physics / Chemistry / Biology /
Environmental Science / Home Science /
Computer Science / ICT
History-Civics / Geography / Sociology /
Psychology
Economics / Business Studies /
Accountancy / Commerce
Art & Design / Visual Arts / Hospitality
Management / Legal Studies

- **Special Educators**
B.Ed / Diploma in Special Education
(Job Code: SPE)
- **Counselors**
PG in Psychology (Job Code : COU)
- **Career Counselors (IB/CAIE/ISC)**
(Job Code : CCO)
- **Librarians** (Job Code: LIB)
- **Lab Assistants** (Job Code: LAT)
- **Nurse** (Job Code: NUR)

- **Primary Subject Teachers**
(Job Code: PST)
English / Hindi / Marathi
Maths / Science / Computer Science / ICT
Social Studies
- **Primary Home-Room Teachers**
(Job Code: HPT)
- **Pre-Primary Teachers**
(Job Code: PPT)
- **Foreign Language Teachers**
(Job Code: FLT) (French / Spanish)
- **Art & Craft Teachers**
(Job Code: ACT)
- **Music Teachers**
(Job Code: MUT)
Music - Indian / Western
Instrumental / Vocal
(Efficiency in playing Keyboard / Guitar /
Percussion)
- **Dance Teachers** (Job Code: DCT)
(Classical / Western)
- **Speech & Drama Teachers**
(Job Code: SDT)
- **Martial Art Teachers**
(Job Code: MAT)
- **Physical Education Teachers**
(Job Code : PET)

- **Digital Content Developers**
(Job Code: DCD)
- **Admission Head** (Job Code : ADH)
- **Admission Officer** (Job Code : ADO)
- **Front Office Executive Cum Receptionist**
(Job Code : FCR)
- **Admin & Facility Manager**
(Job Code: AFM)
- **Facility Supervisor** (Job Code: FSP)
- **Security Manager** (Job Code: SEM)
- **Security Supervisor** (Job Code: SES)
- **CCTV / Surveillance Officers**
(Job Code: SOF)
- **Accountant** (Job Code: ACC)
- **IT Executive** (Job Code: ITE)
(Software / Hardware / Networking / Apple
Products)
- **Graphic Designer** (Job Code: GDR)
- **DTP Operator** (Job Code: DTP)

- Only applicants having relevant qualifications will be considered.
- For teaching positions B.Ed. / D.Ed. / ECCEd. is mandatory.
- Competency in ICT and fluency in English is mandatory.

- ✈ **Growth opportunities in meritocracy based culture.**
- 👨 **Subsidised education in all our group schools and higher education institutions for staff children.**
- 🚌 **Transport facility to nearest location or central points will be provided to teaching staff of Thane school.**

Email your resume along with your latest passport size photograph indicating job code, preferred curriculum and professional references to jobs@universal.edu.in